

**VILLAGE OF PORT CHESTER**  
**BOARD OF TRUSTEES**  
**Meeting, Monday, November 17, 2014**  
**PROPOSED EXECUTIVE/CLOSED SESSION 6:00-7:00 P.M.**  
**Regular Meeting: 7:00 P.M.**  
**VILLAGE JUSTICE COURTROOM**  
 350 North Main Street  
 Port Chester, New York  
**AGENDA**

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**TIME: 6:00 P.M.**

<b>I</b>	<b>PROPOSED MOTION FOR EXECUTIVE SESSION</b>	<b>ACTION</b>
1	Village Manager Evaluation.	
2	Article 14 of the Civil Collective negotiations involving the PBA pursuant to Service Law.	
3	Local 1971 Fire	
4	Discussion with Village Attorney regarding the legal requirements of the Dog Park	
5	Consultation with the Chief of Police which involves current or future investigations which would imperil public safety and/or effective law enforcement.	

**TIME: 7:00 P.M.**

<b>II</b>	<b>PUBLIC COMMENTS</b>	<b>ACTION</b>
<b>III</b>	<b>RESOLUTIONS</b>	<b>ACTION</b>
	<b>Administration</b>	
1	Accepting a \$5,000.00 donation to the Village of Port Chester's Employees Holiday Fund from Freeheld Productions, LLC.	
2	Imposing New Parking Regulations At Village Hall/Senior Community Center Municipal Parking Lot	
<b>IV</b>	<b>DISCUSSIONS</b>	<b>ACTION</b>
1	Planning Commission referral regarding zoning text changes	
2	Dog Park	
3	Sewer Rent	
<b>V</b>	<b>CORRESPONDENCE</b>	<b>ACTION</b>
1	Sewer Rent Appeal from Poningo Properties for 4 Bulkley Avenue	
2	Sewer Rent Appeal from H & H Property Corp. for 211 Irving Avenue	
3	Sewer Rent Appeal from Poningo Properties for 46 Poningo Street	
4	Sewer Rent Appeal from 235 Holding 10 LLC for 235 Westchester Avenue	

5	Sewer Rent Appeal from New Broad Street LLC for 33 New Broad Street	
6	From Harry Howard Hook & Ladder Co. No.1 regarding Timothy Gordon Hannigan.	
7	From Washington Engine & Hose Co. #4, Inc. on the expelling of John Lowell from active membership	
8	Sewer Rent Appeal from New Broad Street LLC for 33 New Broad Street.	
9	Sewer Rent Appeal from Poningo Properties for 46 Poningo Street	
10	From the Traffic Commission regarding crosswalk at Barton Place and North Regent Street.	
11	From the Traffic Commission regarding the removal of one parking space at 120 North Pearl Street	
12	From Mellor Engine & Hose Co. No. 3 on the election of Erwin Penala-Diaz to active membership	
13	From Mellor Engine & Hose Co. No. 3 on the election of Bryan Gomez to active membership	
14	From Frank Strauch on his resignation from the Zoning Board of Appeals	
<b>VII</b>	<b>PUBLIC COMMENTS AND BOARD COMMENTS</b>	<b>ACTION</b>

**TIME:** \_\_\_\_\_

**PROPOSED MOTION  
FOR  
EXECUTIVE SESSION**

# **PUBLIC COMMENTS**

# RESOLUTIONS

ACCEPTING \$5,000.00 DONATION FROM FREEHELD PRODUCTIONS, LLC  
TO THE VILLAGE OF PORT CHESTER'S EMPLOYEES HOLIDAY FUND

On motion of TRUSTEE \_\_\_\_\_, seconded by TRUSTEE \_\_\_\_\_, the following  
resolution was adopted by the Board of Trustees of the Village of Port Chester, New  
York:

WHEREAS, the Village Of Port Chester has received a donation in the total  
amount of \$5,000.00 from Freeheld Productions, LLC., for the Village of Port Chester's  
Employees Holiday Fund;

RESOLVED, that the Board of Trustees duly accepts this generous contribution  
to the village of Port Chester's Employees Holiday Fund.

Approved as to Form:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

**ROLL CALL**

**AYES:**

**NOES:**

**ABSENT:**

**DATE:**



# Freeheld

Mr. Januz Richard, Village Clerk  
Village of Port Chester  
222 Grace Church St.  
Port Chester, NY 10573

November 3, 2014

Mr. Richards,

On behalf of the Cast and Crew of *Freeheld* I would like to thank you and the Village of Port Chester for being so accommodating to us on our project. The Village of Port Chester's municipal building was the first location scouted in late July and I'm glad we were able to feature the building in our movie. From the very beginning you, Christopher Steers and Chief Conway have been more than welcoming with our many scouting requests. Even though we only filmed for a day, the particular scene we filmed is one of the most important scenes in the film as it sets the tone for the movie's ending with all the characters coming together in a show of support Laurel Hester (Julianne Moore). We realized today that the Village went above and beyond by allowing us to film during the course of business on a weekday and we truly appreciate the efforts and patience of all involved. As a thank you for your generosity we would like to make a donation to the Village of Port Chester's Employees Holiday Fund in the amount of \$5,000.00. We know this donation will benefit all those who helped us with the filming at Village Hall.

Thank you again for everything.

Respectfully,

Len Murach, Location Manager  
*Freeheld*

FREEHELD PRODUCTIONS, LLC.  
FREEHELD

VILLAGE OF PORT CHESTER

11/3/2014

386

Invoice Date	Invoice Number	Invoice Description	Amount
10/31/2014	141031CR	11/3 LOC FEE:PREP/SHOOT/WRAP/HOLDING/CATERING	5,000.00

\*\*\* Check Totals: 5,000.00

\*\*\* Amount subject to 1099 Tax:

THIS CHECK HAS A MULTICOLORED BAND AT THE TOP, NOT A WHITE BACKGROUND. WATERMARKS IN PAPER AND FLUORESCENT FIBERS IN PAPER.

FREEHELD PRODUCTIONS, LLC.  
FREEHELD  
2 RECTOR STREET  
SUITE 1312  
NEW YORK, NY 10006

CITY NATIONAL BANK  
1140 AVENUE OF THE AMERICAS  
NEW YORK, NY 10036

386

Date: 11/03/2014

PAY EXACTLY: \*\*\*\*\*FIVE THOUSAND DOLLAR AND XX / 100\*\*\*\*\*

\$\*\*\*\*\*5,000.00

PAY TO THE ORDER OF VILLAGE OF PORT CHESTER  
222 GRACE CHURCH STREET  
PORT CHESTER, NY 10573

⑈0000000386⑈

U.S. PATENT # 5,823,576

**IMPOSING NEW PARKING REGULATIONS AT VILLAGE HALL/SENIOR  
COMMUNITY CENTER MUNICIPAL PARKING LOT**

On motion of TRUSTEE \_\_\_\_\_, seconded by TRUSTEE \_\_\_\_\_, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village Manager has proposed that there be appropriate parking restrictions at the municipal parking lot, the circular driveway in front of Village Hall, and at the accessory municipal parking lot on Eldridge Street, for the Village Hall and Senior/Community Center located at 220-222 Grace Church Street; and

WHEREAS, the Traffic Commission has recommended several amendments to the Village Code to implement same; and

WHEREAS, upon review, the Board hereby accepts such recommendation. Now, therefore, be it

RESOLVED, that the Code of the Village of Port Chester, Vehicles and Traffic, Schedule XIV, Section 319-75, Nighttime Parking Prohibited Certain Hours, is hereby amended as follows:

- A. In accordance with the provisions of Section 319-21 A, the parking of vehicles between the hours of 1:00 a.m. and 6:00 a.m. is prohibited in the following locations:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Add: Village Hall/ Senior Community Center principal parking lot	N/A	Grace Church Street and Cottage Street
Village Hall	Both	Circular driveway on Grace Church Street

And be it further

RESOLVED, that the Code of the Village of Port Chester, Vehicles and Traffic, Schedule XVI, Section 319-77, "Limited Time Parking", is hereby amended as follows:

- A. In accordance with the provisions of Section 319-23, the parking of vehicles is prohibited in the locations described below for a longer period of time than that designated, during the hours of any day except Sundays and Holidays:

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit</b>	<b>Between</b>	<b>Location</b>
Add: Village Hall	West	15 minutes	6:00 a.m. to 1:00 a.m.	Circular driveway on Grace Church Street from the north curb cut for a distance of 44 feet and from the south curb cut north for a distance of 44 feet
Add: Village Hall /Senior Community Center principal parking lot	N/A	15 minutes	6:00 a.m. to 1:00 a.m.	Grace Church Street and Cottage Street, 3 spaces in northeast corner

And be it further

**PARK COMMISSION**  
**Port Chester, New York**

November 7, 2014

Mayor Pagano and Board of Trustees:

At our meeting held November 6, 2014, the subject of the removal of one parking space at 120 North Pearl Street was discussed.

The purpose of removing this parking space would be to increase the line of sight at this location. This is a safety issue and the Commission feels there is no choice but to remove the parking space. A motion to do so was made by John Pauletti and seconded by Andrew Matturro with a unanimous vote to make this recommendation to you for the change.

Sincerely,

*Joseph Gianfrancesco*

Joseph Gianfrancesco  
Chairman

Cc: Village Manager  
Village Attorney

RESOLVED, that the Code of the Village of Port Chester, Vehicles and Traffic, Schedule XIII, Section 319-74, "No Parking or Standing at Any Time", is hereby amended as follows:

A. In accordance with the provisions of Section 319-20, the parking or standing of vehicles is prohibited at all times in the following locations:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Add: Village Hall front	East	Circular driveway on Grace Church Street from the north curb cut south for the entire distance to the south curb cut

And be it further

RESOLVED, that the Code of the Village of Port Chester, Vehicles and Traffic, Section 319-81, Schedule XX, "Loading Zones", is hereby amended as follows:

A. In accordance with the provisions of Section 319-27, the following locations are designated as loading zones:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Add: Village Hall front	West	Circular driveway on Grace Church Street from a point 44 feet from the north south 8 feet

And be it further

RESOLVED, that the Code of the Village of Port Chester, Vehicles and Traffic, Schedule XXXII, Section 319-92.1, "Special Purpose Parking Zones", is hereby amended as follows:

<b>Name of Street</b>	<b>Side</b>	<b>Authorized Purpose or Vehicle</b>	<b>Location</b>
Village Hall/ Senior Community Center Accessory parking lot	South	Official Village vehicles authorized	Eldridge Street

And be it further

RESOLVED, that this resolution shall take effect as such date as appropriate signage is put in place at the direction of the Village Manager.

Approved as to Form:

\_\_\_\_\_  
Anthony M. Cerreto, Village Attorney

**ROLL CALL**

- AYES:**
- NOES:**
- ABSENT:**

**DATE:**

# DISCUSSION



VILLAGE OF  
**PORT CHESTER**

222 Grace Church Street, Port Chester, New York 10573

**AGENDA MEMO**

**Planning and Development Department**

**Village BOT Meeting Date:** 11/17/2014

**Item Type:** Discussion Item

Description	Yes	No	Description	Yes	No
Fiscal Impact	X		Public Hearing Required		X
Funding Source:			BID #		
Account #:			<b>Strategic Plan Priority Area</b> Business & Economic Development		
Agreement		X	<b>Manager Priorities</b> Planning & Zoning		
Strategic Plan Related	X				

**Sponsor's Name:** Christopher N. Gomez, Director of Planning & Development

**Agenda Heading Title**  
*(Will appear as indicated below on Agenda)*

Planning Commission referral regarding zoning text changes

**Summary**

**Background:** The Office of Planning and Development and Planning Commission have made great strides over the past two years to streamline the planning application process and enhance economic development opportunities consistent with the adopted comprehensive and strategic plans.

The attached draft local law referred to the Board by the Planning Commission is the latest recommended change to the code §345 Zoning to clearly delineate site survey requirements and extend site plan approval from the current four months (120 days) to one year. The current four month timeframe results in many applicants requesting extensions adding an extra administrative burden to both staff and the Planning Commission. Note that site plan approval will still be valid for a total of two years from date of approval.

<b>Proposed Action</b>
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Discussion
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<b>Attachments</b>
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Local Law Referral resolution from Planning Commission
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**A LOCAL LAW AMENDING THE CODE OF THE VILLAGE OF PORT  
CHESTER, CHAPTER 345,  
WITH REGARD TO SITE PLAN REVIEW  
PROCEDURES**

SECTION 1: The Code of the Village of Port Chester, Chapter 345, Section 345-23 is hereby amended to read as follows:

345-23 Site Plan Procedures.

C. Submission Procedures

(2) Site plan

...

(c) All site plan applications must be accompanied by a current, certified survey of existing conditions of the application property prepared by a registered and licensed surveyor in the State of New York. Minimum requirements include property lines and measurements, tax lot designation, utility lines and connections, curb cuts, street designations, and north arrow.

H. Miscellaneous provisions.

....

(6) Validity. [Final] A[a]pproval of a site plan by the Planning Commission shall be valid for a period of [120 days] one year from the date of approval. Upon application and for good cause shown, the Planning Commission shall have the right to extend the period of approval to not more than two years from the date of the original approval.

SECTION 2: Severability

If any provision of this local law is held to be invalid or unenforceable in whole or in part, such invalidity or unenforceability shall attach only to such provision or part thereof and the remaining part of such provision and all other provisions hereof shall continue in full force and effect.

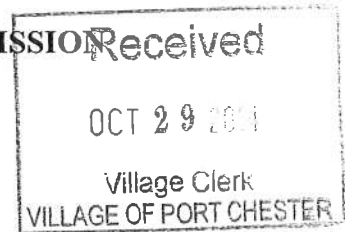
SECTION 3: Effective Date

This local law shall take effect immediately as provided by law and upon filing with the Secretary of State.

**A LOCAL LAW AMENDING THE VILLAGE ZONING ORDINANCE,  
CHAPTER 345 ZONING TO STREAMLINE SITE PLAN REVIEW  
PROCEDURES IN THE VILLAGE OF PORT CHESTER**

**VILLAGE OF PORT CHESTER PLANNING COMMISSION**

October 27, 2014



**WHEREAS**, the Village of Port Chester Planning Commission is authorized under §90-12 of the Village Code to make investigations and reports in connection with the planning and development of the Village and make recommendation to the Board of Trustees; and

**WHEREAS**, pursuant to such authority, the Planning Commission has been engaged in proactively identifying necessary and appropriate changes to the Village's zoning regulations; and

**WHEREAS**, the following zoning code amendments proposed by the Planning Commission will streamline the development approval process:

- Requirement of a certified and signed survey by a licensed professional for all planning and zoning applications; and
- Amending site plan approval validity from 120 days to one (1) year; and

**WHEREAS**, the proposed amendments are classified as Type II Actions, pursuant to Article 8 of the State Environmental Quality Review Act. Now, therefore be it

**RESOLVED**, that these amendments be forwarded to the Village Board of Trustees for review and consideration.

Ayes: 6  
Nays: 0  
Abstained: 0  
Absent: 1

A handwritten signature in black ink, appearing to read "Michael Scarola".

Michael Scarola, Chairman



VILLAGE OF  
**PORT CHESTER**

222 Grace Church Street, Port Chester, New York 10573

**AGENDA MEMO**

**Department:** Office of the Village Attorney

**BOT Meeting Date:** 11/17/2014

**Item Type:** Resolution Setting Public Hearing

**Sponsor's Name:** Anthony (Tony) Cerreto, Village Attorney

Description	Yes	No	Description	Yes	No
Fiscal Impact		x <input type="checkbox"/>	Public Hearing Required	x	
Funding Source:			BID #		
Account #:			<b>Strategic Plan Priority Area</b>		
	<b>Yes</b>	<b>No</b>	N/A		
Agreement	<input type="checkbox"/>	x	<b>Manager Priorities</b>		
Strategic Plan Related	<input type="checkbox"/>	x	Sewer Rent Project		

**Agenda Heading Title**  
*(Will appear on the Agenda as indicated below)*

Setting a public hearing to consider the advisability of adopting a local law amending Chapter 268 of the Code of the Village of Port Chester "Sewer Rents" to clarify procedures with regard to adjustment in water consumption

**Summary**

**Background:**

To more equitably pay for the cost of making necessary and mandated repairs to the Village's sanitary sewer system, estimated to be \$15 million over 5 years, the Village has adopted a system of user fees as opposed to placing the entire burden on property owners. Such user fees, known as "sewer rents", are authorized by Article 14-F of the State General Municipal Law. Following a lengthy approval process with the State Public Service Commission, United Water Westchester, Inc., the private water company which supplies water to the Village, is billing system users under a formula of water consumption. This is the most universally accepted method of establishing sanitary sewer user fees.

Although not required, the local law establishing the sewer rents contained an adjustment and appeal process so as to provide some flexibility to an otherwise rigid application of the formula.

Based on comments from aggrieved users, the general public and members of the Board, if such adjustment process will continue, some changes are in order. The proposed changes are procedural and would not materially affect the sewer budget that was adopted for this fiscal year. In summary, the changes would:

- establish an administrative process for the hearing and determination of requests for adjustments through the Village Manager or his designee. Currently, the Board is required to perform this function.
- Provide that the request for adjustment may only be made for the time period in question that has been the subject of a bill
- Impose a deadline in which a request for adjustment must be made or is deemed untimely and cannot be considered.
- Allow for the satisfaction of the existing backlog of applications which meet the original expectation of the program.

That the Board of Trustees adopt the Resolution

<b>Attachments</b>
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Proposed Local Law  
Presentation  
New Proposed Sewer Grievance Application

A LOCAL LAW AMENDING CHAPTER 268, "SEWER RENTS", OF THE CODE OF THE  
VILLAGE OF PORT CHESTER WITH REGARD TO ADJUSTMENT IN WATER  
CONSUMPTION AND APPEALS

SECTION 1: Section 268-4 of the Code of the Village of Port Chester, entitled "Sewer rent basis; adjustments, changes" is hereby amended as follows:

...

B. Adjustment. System users may apply to the Village for an adjustment of the amount of water consumption. Such application shall be on a form provided by the Village [in writing], accompanied by any prescribed filing fee, and include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges to the sanitary sewer system for the billing period in question. The Village Manager or his designee [Board] may grant an adjustment on the [appeal as provided hereinafter] application, but in no event shall such adjustment exceed 10% of the water consumption. An application for an adjustment shall be deemed untimely if made more than sixty (60) days after the date of the subject invoice.

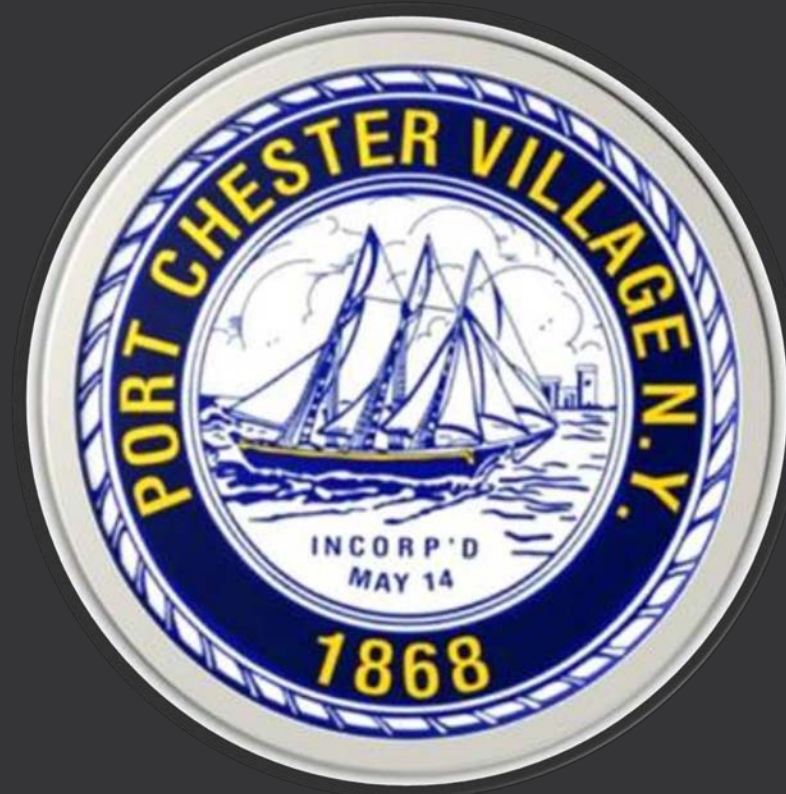
....

SECTION 2: Section 268-9 of the Code of the Village of Port Chester, entitled "Appeals" is hereby repealed.

SECTION 3: This local law shall take effect immediately upon filing with the Secretary of State.

# VILLAGE OF PORT CHESTER

## Sewer Rent Local Law Discussion



Presented on 11 17, 2014

# Overview of the Appeals Process

- Existence of an appeal process is **NOT** a legally necessary element of a Sewer Rent program.
- Existence of an adjustment process for adjusting water consumption and appropriate sewer rent is **ALSO NOT** a legally necessary element of such a program.
- The Board instituted an appeals and adjustment process to provide flexibility to the new program. By providing for an adjustment in water consumption with a 10% cap, the board could mitigate unforeseen consequences. The intent was to revisit the law again a year in, allowing gained experience to be considered when crafting the final product.

# The Appeals Process – To Date

- To date a relatively small amount of money has been recovered by appeal. Once a year's data has been gained, we will review the process for budgetary purposes. Until then, we recommend maintenance of the existing scope of appeal.
- The board has indicated that they are ready to see the process of appeals become administrative, rather than BOT reviewed. Currently 16 applications are in limbo pending this change.

# Proposed Changes

- Establish an administrative process for the hearing and determination of requests for adjustments through the Village Manager or his designee.
- Provide that the request for adjustment is limited to the time period in question that has been the subject of a bill.
- Impose a deadline in which a request for adjustment must be made or is deemed untimely and cannot be considered.

# The New Administrative Process

- The process can be managed in house with greater flexibility.
- Wait times for responses and results can be decreased.
- Production times for paperwork and Board resolutions can be reduced.
- Saves on staff time.
- Eliminates need for public to attend night meetings for hearings.

# The Limited the Scope of Appeal

Staff's recommendation is that applications should cover only the bill provided (rather than ongoing consumption).

## Why limit the scope of application?

- Any adjustments made to a sewer rent bill have implications on the rates paid by others.
- Use of water changes with the seasons.
- Proof of consumption exceptions should be consistently demonstrated.

# Creating a Filing Deadline

- Large applications can have large impacts on the program budget.
- Limitations on applications allows for planning and management of staff time around the program.
- Clarification of this rule has been made on the draft of the 2<sup>nd</sup> generation application.

# Next Steps for Budget Review.

- The Board has indicated interest in a review of the 10% cap on appeals, citing situations where certain uses in town tend to use a great deal of water that **DOES NOT** enter the Sewer System. These users include large industrial uses.
- The appeals process does not allow for any leeway in our billing for those residing outside the municipality, or those the board would wish to exempt or enter into special agreement for ongoing adjustment.
- Because of the importance of this program in our annual budget estimates we recommend we don't make substantive changes to the law until we have a year or two under our belt.

# CORRESPONDENCE



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

Received

NOV 4 2014

Village Clerk  
VILLAGE OF PORT CHESTER

TO: Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, N.Y. 10573

### APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, POVINHO properties, residing at 90 MRAVNOFF BLDG  
33 NBS PC NY, hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 9-29-14 for the period from 6-27-14 to 9-29-14 for service located at the property at 4 BULKLEY AVE Port Chester, New York, also designated as Section 142.22 Block 1 and Lot 52 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
  - Hot tubs/like kind, provide documentation of the make and model of your unit.



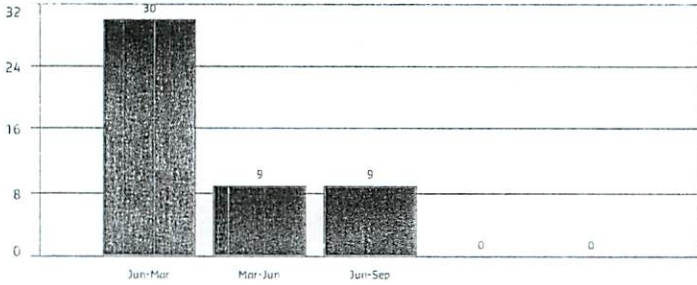




**VILLAGE OF PORT CHESTER SEWER RENT**  
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801  
 Telephone: 888-876-1672  
 www.unitedwater.com

**USAGE HISTORY**  
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 12/29/2014

Billing Date: 09/29/14  
 Account Number: 07901394182814

Previous Balance	\$11.81
Payments Through 09/29/14 <i>THANK YOU</i>	\$11.81CR
Balance Forward	\$0.00
Current Charges Due 10/23/2014	\$12.05
<b>TOTAL AMOUNT DUE</b>	<b>\$12.05</b>

\*PAY BY 10/24/2014 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: M RAVIKOFF REALTY

SERVICE ADDRESS: 4 BULKLEY AVE PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
+9021034	06/27/14	09/29/14	94	0413	0422	9 EQUIVALENT TO	CCF	ACTUAL 6,732 GALLONS	SWQ

9.0000 @ \$1.338999 SEW RENT  
 TOTAL CURRENT CHARGES

\$12.05  
 \$12.05

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

**IMPORTANT MESSAGES**

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period.  
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 4 BULKLEY AVE  
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000796



AUTO\*\*SCH 5-DIGIT 10573 796 T2:2 796 1 AV 0.381  
 M RAVIKOFF REALTY  
 33 NEW BROAD ST STE 4  
 PORT CHESTER NY 10573-4651



079013941828140000000120500000007

Account Number: 07901394182814

Balance Forward \$0.00

Current Charges Due 10/23/2014 \$12.05

**TOTAL AMOUNT DUE \$12.05**

Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT

Payment Amount Enclosed \$ \_\_\_\_\_



VILLAGE OF PORT CHESTER SEWER RENT  
 PO BOX 28327  
 NEWARK NJ 07101-3159

# Ponigo Properties, LLC

33 New Broad Street  
Port Chester, NY 10573

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Phone 914-934-2424  
Fax 914-937-5186

Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Appeal SEWER RENT, 4 Bulkley Avenue Port Chester NY

November 4, 2014

To Whom It May Concern,

4 Bulkley Avenue is a commercial multi-tenant building. There is 1 water meter monitored by United Water Westchester.

1 Tenant, Big Eddy Enterprises aka Fish Window Cleaning calculates that 140 gallons of water per week do not go down the drain, or 560 gallons per month.

Using historical monthly average total gallon is 6,732  
 $560/6732 = 8\%$

We present that we should be given an 8% credit.  
Billing date 09/29/14  $\$12.05 \times .08 = \$.96$  credit

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

Sincerely,



Howie Ravikoff  
M. Ravikoff Assoc.  
Managing Agent  
44-48 Ponigo Street  
Port Chester, NY 10573



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

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Received

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Village Clerk  
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TO: Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, N.Y. 10573

### APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, H&H Property Corp, residing at 90 M RAVIKOFF ASSOC.  
33 New Broad St PC NY, hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 9-29-14 for the period from 6-27-14 to 9-29-14 for service located at the property at 211 IRVING AVE Port Chester, New York, also designated as Section 142-22 Block 1 and Lot 37 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
  - Hot tubs/like kind, provide documentation of the make and model of your unit.



Ad Mall

Signature of owner

914 934 2424

Phone # of Owner

11-4-14

Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

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**FOR VILLAGE USE ONLY**

Date of Receipt: \_\_\_\_\_

Date of Referral to Staff: \_\_\_\_\_

Date of Report and Recommendation: \_\_\_\_\_ (copy annexed):

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**DETERMINATION**

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of \_\_\_\_\_

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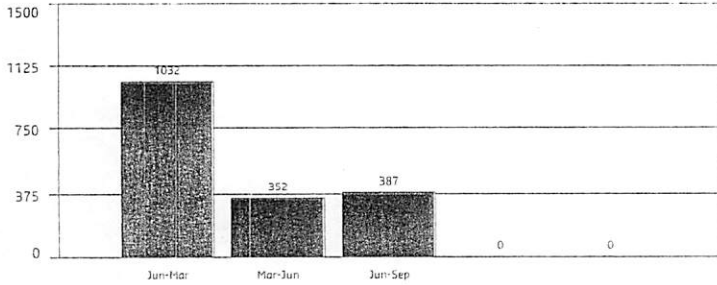
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**VILLAGE OF PORT CHESTER SEWER RENT**  
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801  
 Telephone: 888-876-1672  
 www.unitedwater.com

**USAGE HISTORY**  
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 12/29/2014

Billing Date:	09/29/14
Account Number:	07908055938844
Previous Balance	\$461.63
Total Credits	\$641.03CR
Balance Forward	\$179.40CR
Current Charges Due 10/23/2014	\$518.19
<b>TOTAL AMOUNT DUE</b>	<b>\$338.79</b>

\*PAY BY 10/24/2014 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: H & H PROPERTIES

SERVICE ADDRESS: 211 IRVING AVE PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
13336287	06/27/14	09/29/14	94	1217	1604	387	CCF	ACTUAL	SWQ
						EQUIVALENT TO		289,476 GALLONS	
387.0000 @ \$1.338999 SEWER RENT				\$518.19	PAYMENT				\$461.63 CR
TOTAL CURRENT CHARGES				\$518.19	TOTAL CREDITS				\$641.03 CR
PORT CHESTER SEWER-IRRIGATION				\$179.40 CR					

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

**IMPORTANT MESSAGES**

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period.  
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 211 IRVING AVE  
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000797

AUTO\*\*SCH 5-DIGIT 10573 797 T2:2 797 1 AV 0.381  
 H & H PROPERTIES  
 33 NEW BROAD ST  
 PORT CHESTER NY 10573-4632



0790805593884400000033879000000009

Account Number:	07908055938844
Balance Forward	\$179.40CR
Current Charges Due 10/23/2014	\$518.19
<b>TOTAL AMOUNT DUE</b>	<b>\$338.79</b>
<i>Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT</i>	
Payment Amount Enclosed	\$_____



VILLAGE OF PORT CHESTER SEWER RENT  
 PO BOX 28327  
 NEWARK NJ 07101-3159

# **H & H Property Corp.**

33 New Broad Street  
Port Chester, NY 10573

---

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Appeal SEWER RENT, 211 Irving Avenue

November 4 2014

To Whom It May Concern,

211 Irving Avenue is a commercial building with 3 tenants. There is 1 water meter monitored by United Water Westchester. As landlords we have installed 2 sub-meters, 1 each for the Bagel Emporium and New Look beauty Salon. These sub-meters are monitored by the Landlord and used to measure their corresponding water usage.

Bagel Emporium calculates that 90% of the water measured does not go back down the drain into the sewer system. See attachment. 90% of the water measured goes into their product and out the door. We present that we should pay only 10% of their use.

New Look Salon calculates 40% of the water measured does not go back down the drain in to the sewer system. See attachment. They site the use of towels and hair dryers as evidence that the water is not going down the drain. We present that we should pay only 60% of their use.

Using historical data New look Salon water use measures 4227 cubic feet in 6 months and 8454 cubic feet in 12 months.

Bagel Emporium water use measures 46931 cubic feet in 6 months and 93862 cubic feet in 12 months.

Total water usage measured by United Water Westchester for the entire building consisting of 3 tenants is 64200 cubic feet for 6 months and 128400 cubic feet for 12 months.

Total water measured minus Bagel Emporium use minus New Look Salon use is as follows:

$128400 - 93862 - 8454 = 26084$

26084 cubic feet we should be billed for 100%

93862 we should be billed for 10% (9386)

8454 we should be billed for 60% (5072)

We present that we should be billed for 40542 cubic feet or 31% of the total water measured by United Water Westchester.

Billing date 9/29/14  $\$518.19 \times 31\% = \$160.63$

We ask for a \$357.56 credit.

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

Sincerely,



Howie Ravikoff  
M. Ravikoff Assoc.  
Managing Agent  
H&H Property Corp  
211 Irving Avenue  
Port Chester, NY 10573



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

Received

NOV 4 2014

Village Clerk  
VILLAGE OF PORT CHESTER

TO: Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, N.Y. 10573

## APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, PONINHO Properties, residing at % MR. AVIKOFF ASSOC.  
33 New Brand St P.C., hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 9-29-14 for the period from 6-27-14 to 9-29-14 for service located at the property at 46 PONINHO ST. Port Chester, New York, also designated as Section 142-22 Block 1 and Lot 52 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
  - Hot tubs/like kind, provide documentation of the make and model of your unit.



Handwritten Signature  
Signature of owner

914 934 2424  
Phone # of Owner

11-4-14  
Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

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**FOR VILLAGE USE ONLY**

Date of Receipt: \_\_\_\_\_

Date of Referral to Staff: \_\_\_\_\_

Date of Report and Recommendation: \_\_\_\_\_ (copy annexed):

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**DETERMINATION**

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of \_\_\_\_\_

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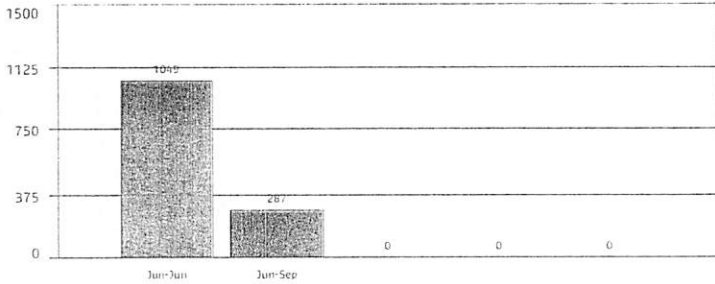


**VILLAGE OF PORT CHESTER SEWER RENT**  
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801  
 Telephone: 888-876-1672  
 www.unitedwater.com

**USAGE HISTORY**

Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 12/29/2014

Billing Date: 09/29/14  
 Account Number: 07908322220569

Previous Balance	\$1,366.54
Payments Through 09/29/14	\$0.00
Balance Forward	\$1,366.54
Current Charges Due 10/23/2014	\$384.29
<b>TOTAL AMOUNT DUE</b>	<b>\$1,750.83</b>

Past Due Balance may be subject to late charges, collection and/or termination.

\*PAY BY 10/24/2014 TO AVOID A 1% LATE PAYMENT CHARGE

RVIC TO: M RAVIKOFF REALTY

SERVICE ADDRESS: 46 PONINGO ST PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
388244	06/27/14	09/29/14	94	1543	1830	287	CCF	ACTUAL	SWQ
						EQUIVALENT TO	214,676 GALLONS		

37.0000 @ \$1.338999 SEW RENT  
 TOTAL CURRENT CHARGES

\$384.29  
 \$384.29

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

0 RE 471176

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.

079  
079



Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 46 PONINGO ST  
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000085



\*\*\*\*\*SINGLE-PIECE 85 T1:2 85 1 SP 0.480  
 M RAVIKOFF REALTY  
 MARVIN RAVIKOFF  
 33 NEW BROAD ST STE 4  
 PORT CHESTER NY 10573-4651



0790832222056900000175083000000004

Account Number: 07908322220569

Balance Forward \$1,366.54

Current Charges Due 10/23/2014 \$384.29

**TOTAL AMOUNT DUE \$1,750.83**

Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT

Payment Amount Enclosed \$ \_\_\_\_\_



VILLAGE OF PORT CHESTER SEWER RENT  
 PO BOX 28327  
 NEWARK NJ 07101-3159

# Poningo Properties, LLC

33 New Broad Street  
Port Chester, NY 10573

---

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Appeal SEWER RENT, 46 Poningo St Port Chester NY

November 4, 2014

To Whom It May Concern,

46 Poningo St is a mixed use multi tenant building. There are 2 water meters monitored by United Water Westchester.

As Landlords we have 1 meter. As Tenant and owner of a traditional laundry matt, Wash N Dry aka Robinson Ent, has 1 meter direct billed by United.

Wash N Dry calculates that on average 4.89% of the water measured does not go back down the drain into the sewer system. See attachment.

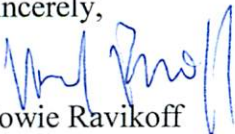
We present that we should be billed for 4.89% less than what we have been billed for.

Billing date 9/29/14 \$1750.83 – 85.61 (4.89%) = \$1665.21

We ask for a credit of \$85.61

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

Sincerely,



Howie Ravikoff  
M. Ravikoff Assoc.  
Managing Agent  
44-48 Poningo Street  
Port Chester, NY 10573



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

Received

NOV 4 2014

Village Clerk  
VILLAGE OF PORT CHESTER

TO: Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, N.Y. 10573

## APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, 235 HOLDING 10 LLC, residing at 90 M RAVIKOFF ASSOC.  
33 NEW BROAD ST PC NY, hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 10-8-14 for the period from 7/7/14 to 10/7/14 for service located at the property at 235 Westchester AVE Port Chester, New York, also designated as Section 142.72 Block 1 and Lot 22 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
  - Hot tubs/like kind, provide documentation of the make and model of your unit.

The village will credit no more than the value of the volume of one pool/hot tub/etc fill per year. (\*Note Pools cannot be lawfully drained into the storm system without permits)

- Sprinkler systems, provide evidence of the make/model/flow capacity of your system and provide historical water consumption documentation demonstrating seasonal increases.
- Any other substantial consumption activities will be considered on a case by case basis.

3.  Other. Please describe below.

See ATTACHED

Ad Powell

Signature of owner

914 9342424

Phone # of Owner

11.4.14

Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

**FOR VILLAGE USE ONLY**

Date of Receipt: \_\_\_\_\_

Date of Referral to Staff: \_\_\_\_\_

Date of Report and Recommendation: \_\_\_\_\_ (copy annexed):

**DETERMINATION**

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of \_\_\_\_\_

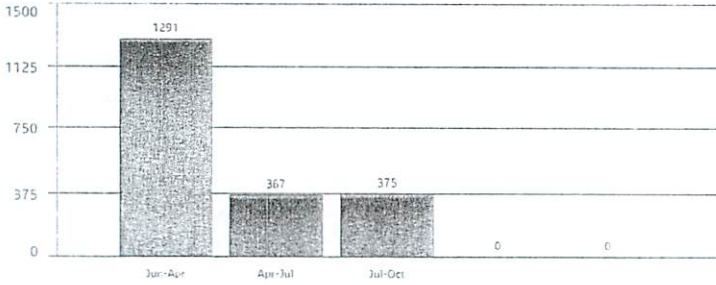


**VILLAGE OF PORT CHESTER SEWER RENT**  
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801  
 Telephone: 888-876-1672  
 www.unitedwater.com

**USAGE HISTORY**

Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 01/07/2015

Billing Date: 10/08/14  
 Account Number: 07902829716069

Previous Balance	\$482.99
Payments Through 10/08/14 <i>THANK YOU</i>	\$482.99CR
Balance Forward	\$0.00
Current Charges Due 11/03/2014	\$502.12
<b>TOTAL AMOUNT DUE</b>	<b>\$502.12</b>

\*PAY BY 11/04/2014 TO AVOID A 1% LATE PAYMENT CHARGE

RVIC TO: 235 HOLDING CO LLC

SERVICE ADDRESS: 235 WESTCHESTER AVE PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
625556	07/07/14	10/07/14	92	2383	2758	375	CCF	ACTUAL	SWQ
						EQUIVALENT TO		280,500 GALLONS	

\$5.0000 @ \$1.338999 SEW RENT  
 TOTAL CURRENT CHARGES

\$502.12  
 \$502.12

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

**IMPORTANT MESSAGES**

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on total water consumption for the period.  
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 235 WESTCHESTER AVE  
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000084



\*\*\*\*\*SINGLE-PIECE 84 T1:2 84 1 SP 0.480

235 HOLDING CO LLC  
 C/O M RAVIKOFF ASSOC. INC  
 33 NEW BROAD ST  
 PORT CHESTER NY 10573-4632



0790282971606900000050212000000005

Account Number: 07902829716069

Balance Forward \$0.00

Current Charges Due 11/03/2014 \$502.12

**TOTAL AMOUNT DUE \$502.12**

Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT

Payment Amount Enclosed \$ \_\_\_\_\_



VILLAGE OF PORT CHESTER SEWER RENT  
 PO BOX 28327  
 NEWARK NJ 07101-3159

# 235 Holding Company, LLC

33 New Broad Street  
Port Chester, NY 10573

---

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Appeal SEWER RENT, 33 New Broad St Port Chester NY

November 4, 2014

To Whom It May Concern,

233-237 Westchester Avenue is a mixed use multi tenant building. There is 1 water meter monitored by United Water Westchester. As Landlords we have installed sub-meters including 1 for La Boutique Salon. These sub-meters are monitored by the Landlord and used to measure their corresponding water usage.

La boutique Salon calculates that 3% of the water measured does not go back down the drain into the sewer system.

On average, total water measured by United Water Westchester for the entire building is 6394 cubic feet per month. On average, total water measured for La Boutique is 270 cubic feet per month.

Total water measured minus La Boutique:  
 $6394 - 270 = 6124$

6124 cubic feet we should be billed for 100%  
270 we should be billed for 97% (261)

We present that we should be billed for  $6124 + 261$  or 6385.9 cubic feet.  
This equates to 99% of the total water measured by United Water Westchester.

We request a 1% credit of \$5.02

Billing date 10/08/14  $\$502.12 - 5.02(1\%) = \$497.09$

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

Sincerely,

Howie Ravikoff  
M. Ravikoff Assoc.  
Managing Agent  
New Broad St LLC  
33 New Broad Street  
Port Chester, NY 10573



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

Received

NOV 4 2014

Village Clerk  
VILLAGE OF PORT CHESTER

TO: Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, N.Y. 10573

## APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, New Broad St LLC, residing at 90 M. RAVIKOFF #550C, 33 New Broad St Port Chester, NY hereby make application and appeal to the Board of Trustees for review with regard to the attached sewer rent bill dated 10-6-14 for the period from 9/3/14 to 10/6/14 for service located at the property at 33 New Broad St Port Chester, New York, also designated as Section 142.30 Block 2 and Lot 64 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
  - Hot tubs/like kind, provide documentation of the make and model of your unit.



*[Handwritten Signature]*

Signature of owner

914 934 2424

Phone # of Owner

11.4.14

Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

**FOR VILLAGE USE ONLY**

Date of Receipt: \_\_\_\_\_

Date of Referral to Staff: \_\_\_\_\_

Date of Report and Recommendation: \_\_\_\_\_ (copy annexed):

**DETERMINATION**

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of \_\_\_\_\_

# **New Broad Street, LLC**

33 New Broad Street  
Port Chester, NY 10573

---

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Appeal SEWER RENT, 33 New Broad St Port Chester NY

November 4, 2014

To Whom It May Concern,

33 New Broad Street is a commercial multi tenant building. There is 1 water meter monitored by United Water Westchester. As Landlords we have installed sub-meters including 1 each for the Beldotti Bakery (Good Bread Bakery) and Josam Foods (Matt Miller Culinary) among others. These sub-meters are monitored by the Landlord and used to measure their corresponding water usage.

Good Bread Bakery calculates that 90% of the water measured does not go back down the drain into the sewer system. See attachment. 90% of the water measured goes into their product and out the door. We present that we should pay only 10% of their use.

Josam Foods calculates 20% of the water measured does not go back down the drain in to the sewer system. See attachment. They site water content in cooked product that goes out the door. We present that we should pay only 80% of their use.

Using historical data Good Bread Bakery water use measures 14263 cubic feet in 6 months and 28526 cubic feet in 12 months.

Josam Foods water use measures 12767 cubic feet in 6 months and 25534 cubic feet in 12 months.

Total water usage measured by United Water Westchester for the entire building is 40596 cubic feet for 6 months and 81192 cubic feet for 12 months.

Total water measured minus Good Bread Bakery use minus Josam Foods use is as follows:

$81192 - 28526 - 25534 = 27132$

27132 cubic feet we should be billed for 100%

28526 we should be billed for 10% (2852)

25534 we should be billed for 80% (20427)

We present that we should be billed for  $27132 + 2852 + 20427$  or 50411 cubic feet. This equates to 62% of the total water measured by United Water Westchester.

Billing date 10/06/14  $\$163.36 \times 62\%$  ( $\$101.28$ ) =  $\$62.07$

We ask for a  $\$101.28$  credit

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

Sincerely,

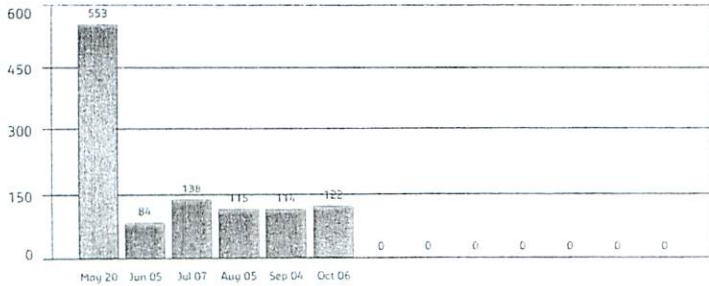
Howie Ravikoff  
M. Ravikoff Assoc.  
Managing Agent  
New Broad St LLC  
33 New Broad Street  
Port Chester, NY 10573



**VILLAGE OF PORT CHESTER SEWER RENT**  
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801  
 Telephone: 888-876-1672  
 www.unitedwater.com

**USAGE HISTORY**  
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 11/04/2014

Billing Date: 10/06/14  
 Account Number: 07902425083708

Previous Balance	\$52.55
Payments Through 10/06/14 <i>THANK YOU</i>	\$52.55CR
Balance Forward	\$0.00
Current Charges Due 10/30/2014	\$163.36
<b>TOTAL AMOUNT DUE</b>	<b>\$163.36</b>

\*PAY BY 10/31/2014 TO AVOID A 1% LATE PAYMENT CHARGE

RVICE TO: NEW BROAD STREET LLC

SERVICE ADDRESS: 33 NEW BROAD ST PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
829333	09/03/14	10/06/14	33	00762	00884	122 EQUIVALENT TO	CCF 91,256 GALLONS	ACTUAL	SWM

22.0000 @ \$1.338999 SEW RENT  
 DTAL CURRENT CHARGES

\$163.36  
 \$163.36

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

**IMPORTANT MESSAGES**

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period.  
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

0 RE 470719

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED

079  
079



Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 33 NEW BROAD ST  
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000193



\*\*\*\*\*SINGLE-PIECE 193 T1:1 193 1 SP 0.480



NEW BROAD STREET LLC  
 M RAVIKOFF ASSOC  
 33 NEW BROAD ST  
 PORT CHESTER NY 10573-4632

079024250837080000001633600000002

Account Number: 07902425083708

Balance Forward \$0.00

Current Charges Due 10/30/2014 \$163.36

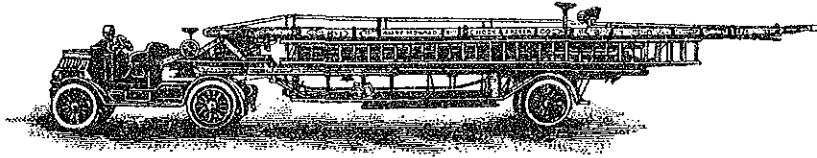
**TOTAL AMOUNT DUE \$163.36**

Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT

Payment Amount Enclosed \$ \_\_\_\_\_



VILLAGE OF PORT CHESTER SEWER RENT  
 PO BOX 28327  
 NEWARK NJ 07101-3159



HARRY HOWARD HOOK & LADDER CO. NO. 1  
PORT CHESTER, N.Y. 10573

November 4, 2014

Mayor Neil J. Pagano & Members of the Board of Trustees  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573  
Attn: Janusz Richards, Village Clerk

**Re: Timothy Gordon Hannigan**

Gentlemen:

At the Village of Port Chester Board of Trustees meeting held on 11/3/2014, you received a letter from the Harry Howard Hook & Ladder Company which reported that Timothy Gordon Hannigan had resigned from our Company.

The purpose of this communication is to advise you that this information was in error.

Mr. Hannigan resigned from a firematic officer position in the company due to the fact that he accepted a full time position with the Bridgeport Fire Department. He has NOT resigned from the Company.

To be clear – Mr. Hannigan has been and continues to be a member in good standing with our Company and we want to correct the previously reported erroneous information.

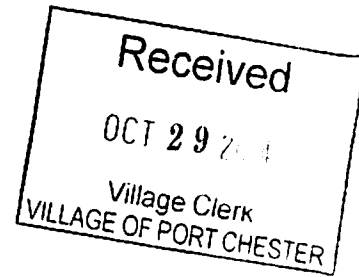
We apologize for the error and, thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil J. Pagano". The signature is fluid and cursive, written over the printed name and title.

NEIL J. PAGANO  
Secretary

**Washington Engine & Hose Co. #4, Inc.**  
PORT CHESTER FIRE DEPARTMENT  
PORT CHESTER, NEW YORK



Oct 10, 2014

Village Clerk  
Village of Port Chester  
222 Grace Church St  
Port Chester NY 10573

Dear Village Clerk:

Please note the action of Washington E&H Co #4 in expelling John Lowell from active membership in Washington E&H. Please remove him from the PCFD rolls based on this action. The Officers will attempt to recover the Village's badge.

Sincerely,

  
Paul Cregan  
Secretary

*Counted Date*



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

Received

NOV 12 2014

Village Clerk  
VILLAGE OF PORT CHESTER

TO: Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, N.Y. 10573

### APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, New Broad St LLC, residing at 70 M RAVIKOFF ASSOC  
33 NBS PCNY, hereby make hereby make application and appeal  
to the Board of Trustee for review with regard to the attached sewer rent bill dated 11-4-14  
\_\_\_\_\_ for the period from 10-6-14 to 11-3-14 for  
service located at the property at 33 New Broad St. Port  
Chester, New York, also designated as Section 142.30 Block 2 and  
Lot 64 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
  - Hot tubs/like kind, provide documentation of the make and model of your unit.



Handwritten Signature

Signature of owner

914 934 2424

Phone # of Owner

11.12.14

Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

**FOR VILLAGE USE ONLY**

Date of Receipt: \_\_\_\_\_

Date of Referral to Staff: \_\_\_\_\_

Date of Report and Recommendation: \_\_\_\_\_ (copy annexed):

**DETERMINATION**

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of \_\_\_\_\_

# **New Broad Street, LLC**

33 New Broad Street  
Port Chester, NY 10573

---

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Appeal SEWER RENT, 33 New Broad St Port Chester NY

November 12, 2014

To Whom It May Concern,

33 New Broad Street is a commercial multi tenant building. There is 1 water meter monitored by United Water Westchester. As Landlords we have installed sub-meters including 1 each for the Beldotti Bakery (Good Bread Bakery) and Josam Foods (Matt Miller Culinary) among others. These sub-meters are monitored by the Landlord and used to measure their corresponding water usage.

Good Bread Bakery calculates that 90% of the water measured does not go back down the drain into the sewer system. See attachment. 90% of the water measured goes into their product and out the door. We present that we should pay only 10% of their use.

Josam Foods calculates 20% of the water measured does not go back down the drain in to the sewer system. See attachment. They site water content in cooked product that goes out the door. We present that we should pay only 80% of their use.

Using historical data Good Bread Bakery water use measures 14263 cubic feet in 6 months and 28526 cubic feet in 12 months.

Josam Foods water use measures 12767 cubic feet in 6 months and 25534 cubic feet in 12 months.

Total water usage measured by United Water Westchester for the entire building is 40596 cubic feet for 6 months and 81192 cubic feet for 12 months.

Total water measured minus Good Bread Bakery use minus Josam Foods use is as follows:

$81192 - 28526 - 25534 = 27132$

27132 cubic feet we should be billed for 100%

28526 we should be billed for 10% (2852)

25534 we should be billed for 80% (20427)

We present that we should be billed for  $27132 + 2852 + 20427$  or 50411 cubic feet. This equates to 62% of the total water measured by United Water Westchester.

Billing date 11/04/2014  $\$92.39 \times 62\% (\$57.28) = \$35.10$

We ask for a \$57.28 credit

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

Sincerely,

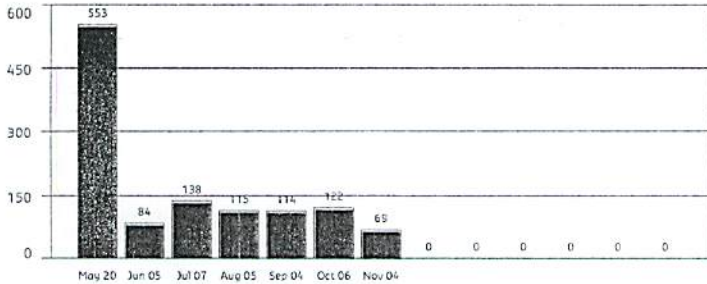
Howie Ravikoff  
M. Ravikoff Assoc.  
Managing Agent  
New Broad St LLC  
33 New Broad Street  
Port Chester, NY 10573



**VILLAGE OF PORT CHESTER SEWER RENT**  
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801  
 Telephone: 888-876-1672  
 www.unitedwater.com

**USAGE HISTORY**  
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 12/04/2014

Billing Date:	11/04/14
Account Number:	07902425083708
Previous Balance	\$163.36
Payments Through 11/04/14 <i>THANK YOU</i>	\$163.36CR
Balance Forward	\$0.00
Current Charges Due 12/01/2014	\$92.39
<b>TOTAL AMOUNT DUE</b>	<b>\$92.39</b>

\*PAY BY 12/02/2014 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: NEW BROAD STREET LLC

SERVICE ADDRESS: 33 NEW BROAD ST PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
0829333	10/06/14	11/03/14	28	00884	00953	69 CCF EQUIVALENT TO	CCF	ACTUAL 51,612 GALLONS	SWM

69.0000 @ \$1.338999 SEW RENT \$92.39  
 TOTAL CURRENT CHARGES \$92.39

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

**IMPORTANT MESSAGES**

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period.  
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 33 NEW BROAD ST  
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000028



\*\*\*\*\*SINGLE-PIECE 28 T1:1 28 1 SP 0.480  
 NEW BROAD STREET LLC  
 M RAVIKOFF ASSOC  
 33 NEW BROAD ST  
 PORT CHESTER NY 10573-4632



0790242508370800000009239000000005

Account Number:	07902425083708
Balance Forward	\$0.00
Current Charges Due 12/01/2014	\$92.39
<b>TOTAL AMOUNT DUE</b>	<b>\$92.39</b>
<i>Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT</i>	
Payment Amount Enclosed	\$_____



VILLAGE OF PORT CHESTER SEWER RENT  
 PO BOX 28327  
 NEWARK NJ 07101-3159



# VILLAGE OF PORT CHESTER

## Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

Received

NOV 12 2014

Village Clerk  
VILLAGE OF PORT CHESTER

TO: Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, N.Y. 10573

### APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, DOMINIKO PROPERTIES LLC, residing at 90 MRAVNIKOPRASSOL 33 NBS PC NY, hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 11.04.14 for the period from 10/6/14 to 11/3/14 for service located at the property at 46 DOMINIKO ST. Port Chester, New York, also designated as Section 142.22 Block 1 and Lot 52 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
  - Hot tubs/like kind, provide documentation of the make and model of your unit.



Handwritten Signature

Signature of owner

914 934 2424

Phone # of Owner

11-12-14

Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

---

**FOR VILLAGE USE ONLY**

Date of Receipt: \_\_\_\_\_

Date of Referral to Staff: \_\_\_\_\_

Date of Report and Recommendation: \_\_\_\_\_ (copy annexed):

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**DETERMINATION**

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of \_\_\_\_\_

---

---

# Poningo Properties, LLC

33 New Broad Street  
Port Chester, NY 10573

---

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees  
c/o Village Clerk  
Village of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

Re: Appeal SEWER RENT, 46 Poningo St Port Chester NY

November 12, 2014

To Whom It May Concern,

46 Poningo St is a mixed use multi tenant building. There are 2 water meters monitored by United Water Westchester.

As Landlords we have 1 meter. As Tenant and owner of a traditional laundry matt, Wash N Dry aka Robinson Ent, has 1 meter direct billed by United.

Wash N Dry calculates that on average 4.89% of the water measured does not go back down the drain into the sewer system. See attachment.


We present that we should be billed for 4.89% less than what we have been billed for.

Billing date 11/04/14 \$146.95 – 7.18 (4.89%) = \$139.76

We ask for a credit of \$7.18

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

Sincerely,

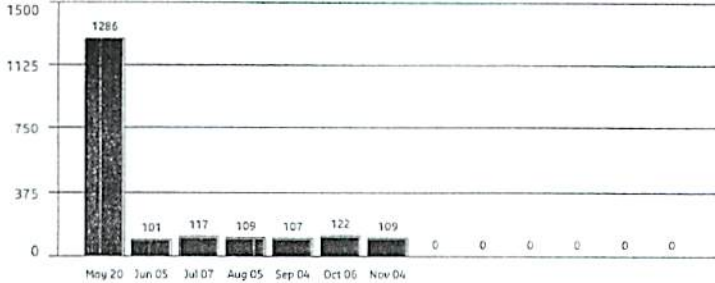
  
Howie Ravikoff  
M. Ravikoff Assoc.  
Managing Agent  
44-48 Poningo Street  
Port Chester, NY 10573



**VILLAGE OF PORT CHESTER SEWER RENT**  
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801  
 Telephone: 888-876-1672  
 www.unitedwater.com

**USAGE HISTORY**  
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 12/04/2014

Billing Date: 11/04/14  
 Account Number: 07901410924842

Previous Balance	\$163.36
Payments Through 11/04/14 <i>THANK YOU</i>	\$163.36CR
Balance Forward	\$0.00
Current Charges Due 12/01/2014	\$145.95
<b>TOTAL AMOUNT DUE</b>	<b>\$145.95</b>

\*PAY BY 12/02/2014 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: M. RAVIKOFF ASSOC., INC.

SERVICE ADDRESS: 46 PONINGO ST PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
0829218	10/06/14	11/03/14	28	01607	01716	109	CCF	ACTUAL	SWM
						EQUIVALENT TO	81,532 GALLONS		

09.0000 @ \$1.338999 SEW RENT \$145.95  
 TOTAL CURRENT CHARGES \$145.95

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

**IMPORTANT MESSAGES**

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period. Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

*Bill to wash n dry*

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent  
 Customer Service Center  
 2525 Palmer Avenue  
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 46 PONINGO ST  
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000027



\*\*\*\*\*SINGLE-PIECE 27 T1:1 27 1 SP 0.480

M. RAVIKOFF ASSOC., INC.  
 33 NEW BROAD ST STE 4  
 PORT CHESTER NY 10573-4651



0790141092484200000014595000000006

Account Number:	07901410924842
Balance Forward	\$0.00
Current Charges Due 12/01/2014	\$145.95
<b>TOTAL AMOUNT DUE</b>	<b>\$145.95</b>
<i>Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT</i>	
Payment Amount Enclosed	\$_____



VILLAGE OF PORT CHESTER SEWER RENT  
 PO BOX 28327  
 NEWARK NJ 07101-3159

**TRAFFIC COMMISSION  
Port Chester, New York**

November 7, 2014

Dear Mayor Pagano and the Board of Trustees:

At our meeting held November 6, 2014, the Traffic Commission reviewed a request from Danielle McFadden who made a suggestion to paint a cross walk and add a school crossing sign at the corner of Barton Place and North Regent Street going south.

The Commission after a lengthy discussion and a motion made by John Pauletti and seconded by Andrew Matturro recommends that we move the crosswalk sign south, towards Park Avenue and repaint the crosswalk lines across Barton Place only. The Commissioners unanimously agreed to this recommendation.

Sincerely,

*Joseph Gianfrancesco*

Joseph Gianfrancesco  
Chairman

Cc: Village Manager  
Village Attorney

**PARK COMMISSION**  
**Port Chester, New York**

November 7, 2014

Mayor Pagano and Board of Trustees:

At our meeting held November 6, 2014, the subject of the removal of one parking space at 120 North Pearl Street was discussed.

The purpose of removing this parking space would be to increase the line of sight at this location. This is a safety issue and the Commission feels there is no choice but to remove the parking space. A motion to do so was made by John Pauletti and seconded by Andrew Matturro with a unanimous vote to make this recommendation to you for the change.

Sincerely,

*Joseph Gianfrancesco*

Joseph Gianfrancesco  
Chairman

Cc: Village Manager  
Village Attorney



# Mellor Engine & Hose Co. No 3, Inc.

P.O. BOX 575  
PORT CHESTER, NEW YORK 10573

Received

NOV 10 2014

Village Clerk  
VILLAGE OF PORT CHESTER

Leslie J. Murphy, *President*  
Christopher Sandor, *Vice President*  
John Colucci, *Treasurer*  
Donna Gordiski, *Secretary*

Fred Meyers, *Captain*  
Luis Marino, *1<sup>st</sup> Lieutenant*  
Jesus Hernandez, *2<sup>nd</sup> Lieutenant*  
Frank Gordiski, *Sergeant*  
Peter Mutz, *Chief Driver*

November 5, 2014

Village of Port Chester  
Village Clerk  
222 Grace Church St.  
Port Chester, New York 10573

To whom it may concern:

The members of Mellor Engine & Hose Company #3, Inc. have elected Mr. Erwin Penala-Diaz to active membership in our company. This action took place during our regular monthly meeting on November 3, 2014.

Mr. Erwin Penala-Diaz resides at 171 S Broadway, White Plains, NY. We believe that Mr. Penala-Diaz will be an asset to the Port Chester Fire Department. Upon completion of the necessary physical exam requirement Mr. Penala-Diaz will present a copy of this letter to your office.

We hope the Village Trustees approve Mr. Penala-Diaz for membership in the Port Chester Fire Department.

Sincerely,

Donna C. Gordiski  
Secretary of Mellor E&H Co. #3



# Mellor Engine & Hose Co. No 3, Inc.

P.O. BOX 575  
PORT CHESTER, NEW YORK 10573



Leslie J. Murphy, *President*  
Christopher Sandor, *Vice President*  
John Colucci, *Treasurer*  
Donna Gordiski, *Secretary*

Fred Meyers, *Captain*  
Luis Marino, *1<sup>st</sup> Lieutenant*  
Jesus Hernandez, *2<sup>nd</sup> Lieutenant*  
Frank Gordiski, *Sergeant*  
Peter Mutz, *Chief Driver*

November 5, 2014

Village of Port Chester  
Village Clerk  
222 Grace Church St.  
Port Chester, New York 10573

To whom it may concern:

The members of Mellor Engine & Hose Company #3, Inc. have elected Mr. Bryan Gomez to active membership in our company. This action took place during our regular monthly meeting on November 3, 2014.

Mr. Bryan Gomez resides at 33 Gilbert Place in Port Chester, NY. We believe that Mr. Gomez will be an asset to the Port Chester Fire Department. Upon completion of the necessary physical exam requirement Mr. Gomez will present a copy of this letter to your office.

We hope the Village Trustees approve Mr. Gomez for membership in the Port Chester Fire Department.

Sincerely,

Donna C. Gordiski  
Secretary of Mellor E&H Co. #3

Emailed mayor 11/14/14

FRANK J. STRAUCH  
81 GLENDALE PLACE  
PORT CHESTER, NY 10573

Received  
NOV 14 2014  
Village Clerk  
VILLAGE OF PORT CHESTER

November 14, 2014

VILLAGE OF PORT CHESTER

The Honorable Neil Pagano  
Mayor of Port Chester  
222 Grace Church Street  
Port Chester, NY 10573

NOV 13 2014

RECEIVED

M

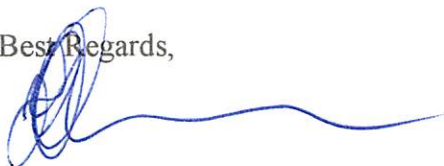
Dear Mayor Pagano,

It is with regret that I am writing to inform you of my decision to resign my position on the Zoning Board of Appeals, effective immediately.

My other commitments have become too great for me to be able to fulfill the requirements of my position on the Board, and I feel it is best for me to make room for someone with the time and energy to devote to the job.

I want thank the Board of Trustees for their confidence in having voted to appoint me into this position and allowing me to serve the Village of Port Chester. If I can be of any assistance during the time it will take to fill the position, please don't hesitate to ask.

Best Regards,



Frank Strauch

**PUBLIC COMMENTS  
AND  
BOARD COMMENTS**